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**RE: COVID-19 Update**

Dear Valued Customer,

Martech/Point leaders are working together to monitor the risks associated with the novel coronavirus (COVID-19). As the health and safety of our employees, customers, and end-users is our top priority, we are continuously evaluating the latest facts from public health agencies, such as World Health Organization (WHO), the U.S. Centers for Disease Control (CDC) and local governments.

**Supply Chain and Raw Materials**

Martech/Point operations and quality management staff have been in constant contact with our raw material suppliers and service vendors for the last several weeks. At this time, we do not foresee any supply chain disruptions, nor have we had any reports to that effect. We will continue to monitor the evolving situation and notify customers proactively if any impact is identified.

**Manufacturing and Facilities**

Martech/Point manufactures and packages medical devices and components in either highly controlled environments and/or ISO - certified cleanrooms. As a further precaution, and until further notice, we are restricting access to every facility to business-critical visitors who will be asked to complete a short health screening. In addition, we have implemented site level training and procedures on comprehensive hygiene methods and practices to combat and minimize exposure to communicable diseases in office and manufacturing environments.



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### **Travel Restrictions/Communicable Disease Policy**

Martech/Point employees will only travel for essential business. The company has banned all travel to Level 3 and Level 2 countries per the guidelines from the CDC. All other international and domestic travel (i.e., internal group meetings, trade shows, conferences) is being cancelled, or postponed to a later date or held via teleconference. This guideline will be evaluated on a regular basis.

In challenging times like these we believe that caution, alertness, and communication are key to safeguarding and protecting us all against the uncertain. We remain committed to serving you to the best of our ability. If you have any questions or concerns, please feel free to call a Martech/Point representative.

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